

STONECUTTERS RIDGE GOLF CLUB LIMITED

ABN 67 000 065 190

BY- LAWS

Revised: 5/03/2025

1.

- (a) The By-laws contained herein, are made by virtue of the powers conferred upon the directors of Stonecutters Ridge Golf Club Limited under Rule 46 of the Club's Constitution.
- (b) If there be any conflict between these By-laws and the Rules of Stonecutters Ridge Golf Club Limited, the Rules will have precedence in all cases.

2. Additional membership shall consist of:

- (a) PROVISIONAL GOLFING MEMBER is a prospective Golfing Member who has applied for golfing membership and has paid the joining fee and annual subscriptions stipulated by the Board.

A Provisional Golfing Member who has transferred from another club with a current Australian handicap will become eligible to full playing rights immediately upon his application being approved by the Board.

Restricted playing rights prohibit a Provisional Golfing Member from playing in or winning a Club event or playing in open events elsewhere.

A Provisional Golfing Member may use all Club facilities and, provided a vacancy is available, play on the course for the purpose of submitting a handicap card, but is not entitled to stand or vote for the Board.

- (b) COUNTRY MEMBER:
 - (i) A Member whose main place of residence is over 100 kilometers from Stonecutters Ridge Golf Club.
 - (ii) Limited to playing in 12 competition games during a membership year.
 - (iii) Not eligible to win any major championship or medal event or special event as determined by the Board.

Such a person may be elected as a Country Member on payment of joining fee and annual subscription as determined from time to time by the Board.

(c) SERVICE MEMBER

A Service Member is any member of the Armed Services stationed in Sydney. A Service Member may be accepted as a member of the Club on payment of annual subscriptions prescribed by the Board. No joining fee will be charged. A Service Member is entitled to stand and vote for the Board.

(d) INTERMEDIATE MEMBER

An Intermediate Member is a member aged between 18 and 27 years. An Intermediate Member will pay reduced subscriptions as determined by the Board of Directors between the ages of 18-21, 22-25 and 26-27. Intermediate members between the ages of 18 and 27 will be subject to a discounted joining fee as determined by the Board. Members over the age of 27 will be subject to full joining fees.

3. DISCOUNT MEMBERSHIP

A member shall be eligible for the rate of discount determined by the Board from time to time on the annual subscription if the member meets the requirements of one or more of the listed classifications. A member may receive more than one discount. To be eligible for a discount, the member must submit an application stating all relevant details to the Board of Directors of the Club. Voting entitlements will not be affected by the granting of discount membership.

(a) LEAVE OF ABSENCE

Members wishing to apply for Leave of Absence must submit the following information in writing to the Board of Directors:

- Current membership status
- Period of leave of absence sought
- The reason for seeking leave of absence

One or more of the following criteria must be met for the Board of Directors to consider the application:

- Illness of injury to member or immediate family – medical documentation will be required to support the request stating the nature of the illness and expected time frame.

- Temporary relocation – change of address outside NSW due to work, new address must be supplied.

Applications must be made prior to or during the period of absence.

(b) LONG SERVING MEMBER

A person who has twenty five (25) years membership from the first full year in the appropriate category as prescribed in these By-laws and the Rules of Stonecutters Ridge Golf Club Limited.

(c) FAMILY MEMBER

- (i) A group consisting of husband and wife Golfing members with two (2) or more children who are Junior Members, or
- (ii) A group consisting of a sole parent Golfing Member with two (2) or more children who are Junior Members.

(d) SENIOR MEMBER

A member who is 65 years of age or older on the date the annual subscription becomes due for payment in accordance with the Rules of Stonecutters Ridge Golf Club.

4. GOLF COMMITTEE'S

- (a) There will be two Golf Committee's comprising of financial members aged over 18 years who are affiliated with Golf NSW elected by ballot every second year prior to the election for the Board of Directors at the Annual General Meeting.
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- 1. Men's Golf Committee will comprise a President and Captain, elected by the male members, and 3 other committee persons elected by the male members. The key responsibilities of this committee will be to deal with all member competitions, course condition, local rules and all matters relating to Major Pennants, Masters Pennants, Mixed Pennants (in conjunction with the Ladies Committee) Warren & Gibson Shield and Eric Apperly Shield. The President and Captain will represent the golf club in all matters concerning the playing of golf within the areas of their affiliation.
 - 2. Ladies Golf Committee will comprise a Ladies President and Ladies Captain, elected by the lady members, and 3 other committee persons elected by the lady members. The key responsibilities of this committee will be to deal with all matters relating to ladies competitions, course condition, Ladies Pennants and Mixed Pennants (in conjunction with the Men's Committee) The Ladies president and Captain will represent the lady

members in all matters concerning the playing of ladies golf within the areas of their affiliation.

3. Junior Committee will comprise of a Chairperson and 3 committee persons who will be appointed by the Board upon nomination from the membership. Nominations will be called for in conjunction with the Men's and Ladies Committee's and once appointed, the Junior Committee will nominate a Chairperson. The key responsibilities of the Committee will be to deal with all matters relating to Junior events, course condition, Junior development, cadet program, Junior Pennants and Encourage Shield.

For all Committee's, an agenda and copies of any correspondence will be prepared by the President and provided to the committee prior to each meeting.

All correspondence addressed to the committee, or any member of that committee, is to be forwarded to the Golf operations Manager and tabled at the meeting. A copy of this correspondence and the committee's reply will be attached to the minutes.

The Committee will have a member nominated to prepare a set of minutes that will be forward to the CEO for inclusion in the monthly Board report.

Each Committee will have a non voting representative from the Board, who will act as a liaison between the Committee and Board of Directors.

No member elected or appointed to a Golf Committee shall be eligible to be elected or appointed to the Board or any other Committee and no member elected or appointed to the Board shall be eligible to be elected or appointed to a Golf Committee or any other Committee.

(b) Meetings

The Golf committee's will meet monthly or as required to discuss matters pertaining to their expertise and make recommendations to the Board of Directors on all matters which may affect the Club.

(c) Presidents of the Golf Committee

The Presidents respectively will chair all meetings.

(d) Captains of the Golf Committee

The Captains shall in collaboration with their Committees control all play on the Club's course; adjudicate on matters respecting play on the Club's course where decisions are required; referee all play-offs, championship finals and other important events. Be generally the committee's official in all matters respecting golf and golfing on the Club's course; report matters of a contentious nature in respect to the course (GUR notices – hazards, etc) to their respective committee.

(e) Club Representatives

Representatives to Golf NSW will be nominated by the Golf Committee to the Board of Directors.

5. CO-OPTING COMMITTEE AND SUB COMMITTEE MEMBERS

The Board reserves the right to co-opt the assistance of any member not elected by ballot to serve on any committee or sub committee.

6. SUB COMMITTEES

Any group of members wishing to form a sub committee for the purpose of activities of a sporting nature in accordance with the Objects of Stonecutters Ridge Golf Club Limited may apply to the Board for permission to do so.

The Board, if it sees fit, will approve the establishment of such a sub committee and will establish conditions under which sub committees operate in accordance with Rule 41 of the Club's Constitution.

7. GOLF FEES

- (a) Green fees shall be payable by all persons (whether members or not) playing on the Club's course in such amount as shall be fixed by the Board from time to time.
- (b) All members eligible to compete in competitions conducted by the Club shall in addition to any other amounts payable under these By-laws pay such competition fees as may be fixed by the Board from time to time.

8. COMPLAINTS

All complaints must be made in writing to the CEO who, if unable to satisfy them, shall submit them without delay to the Board or committee concerned.

If in the event the complaint relates to the CEO it must be addressed to the Chairman.

9. Code of Conduct- Behavior General

This document, Members Code of Conduct, is a guide to members which summarises Stonecutters Ridge Golf Club's (the Club) expectations of its Members' and that of their guests.

The Code of Conduct has been developed to ensure a safe, friendly and respectful place for Members, visitors and staff to gather in the spirit of cooperation, relaxation, good will, fun and friendly competition.

The Golf Australia Member Protection Policy is endorsed and supported by Stonecutters Ridge Golf Club and is adopted by the Club in conjunction with this document.

Code of Conduct

All Members and guests are expected to conduct themselves in a manner that:
Creates an environment and culture that is reflective of the Clubs core values being integrity, honesty, respect and responsibility.

Members must not represent or denigrate the Club in any way, shape or form either in person, through the media or through any form of social media.

Members acknowledge that the Club is a family friendly environment and, therefore, refrain from using obscenities and loud boisterous behaviour inappropriate for such environment.

The Club is committed to ensuring that, at all times, members, guests and staff are treated with respect and dignity and protected from abuse, bullying, harassment, sexual misconduct, unlawful discrimination, victimisation, and vilification. Members understand that the Club's Management is responsible for instructing staff in the performance of their duties and that they have no authority to instruct staff in job performance and duties.

Members should be vigilant in reporting real or perceived safety hazards to the Club's management and understand that they may make suggestions to the CEO regarding the operation of the Club for the betterment of the Club and should not direct complaints to Office Bearers or Directors;

Members will adhere to all By-Laws currently in force and effect;

Course Etiquette

Members are required to follow the standards laid out in the By-Laws to assist in repairing and making good the playing surfaces of the course at all times and to instruct their guests as to these requirements.

Dress Code

Members and their guests are required, at all times, to adhere to prevailing dress code for both the course and the clubhouse.

Grievance and Resolution

If a Member has a grievance with a fellow Member or a member of staff, the Grievance must be raised in a timely manner with the CEO and not directly with the member of concern.

Any breach of this Code of conduct, Golf Australia Member Protection Policy, By-Law or Constitution could result in the suspension or expulsion of membership or any other penalty deemed fit by the Board or their representative.

Code of Conduct- Fairness of Play

(In conjunction with the local rules the Rules of Golf)

No member shall take any advantage with respect to play or scoring that is not available to all members and in line with local rules and the Rules of Golf. Members shall at all times while on the club's course ensure that they are familiar with the rules and play within these rules for all events.

Any member who, in the opinion of the Board is believed to have taken an unfair advantage, deliberately recorded an incorrect score or claimed a prize by deception shall be liable for suspension or expulsion from membership as determined by the Board.

10. Child safe Policy

Stonecutters Ridge Golf Club is committed to ensuring that all persons under the age of 18 are provided an environment where they feel safe and supported. We are committed through leadership to ensuring that young people at our club are protected from all forms of harm including psychological, physical and emotional. Stonecutters Ridge Golf Club supports and endorses the Guide to Child Safe Standards as developed by the NSW Office of the Children's Guardian.

Working with Children's Checks (WWCC)

As part of this policy, we require all persons over the age of 18 who regularly have contact with persons under the age of 18 on an on going and one on one basis to obtain, and provide to the club, a Working with Children check.

11. CLUB STAFF & MEMBERS ACTIONS

In accordance with the Golf Australia Member Protection Policy, In no instance shall an employee or member of the club be reprimanded directly by another member.

12. DISPLAYING OF NOTICES, ETC

Except as to records and notices required by the rules or By-laws of the Club to be posted or displayed by other committees, no notice, publication or document shall be posted, circulated, suspended or otherwise displayed within the clubhouse or its precincts without the sanction of the Board.

13. APPOINTMENT OF SENIOR STAFF

A special sub committee consisting of Chairman, Vice Chairman and two (2) directors may be granted the power to interview and make recommendations to the Board for the appointment of the following employees and/or contractors.

- (1) CEO
- (2) Course Superintendent
- (3) Chefs/Caterers/ F & B Manager
- (4) Professional/Golf Operations Manager

14. CASHING OF CHEQUES

Only financial members are permitted to cash cheques, up to the value of \$400.00. The reverse of the cheque is to be signed on the authorised club stamp by the member and his membership number is also to be shown.

The cheque must be payable to Stonecutters Ridge Golf Club Limited. Cash, any other name or any third party name cheques will not be cashed.

Only one cheque will be cashed for the same person on a single day.

Any person who has had a cheque dishonored will not be permitted to cash a cheque at Stonecutters Ridge Golf Club for a period of twelve (12) months.

Cheques will only be cashed at the office.

All cheques will be banked within two working days after the cheque is accepted.

The club reserves the right to refuse to cash any cheque tendered without giving a reason.

It is an offence under the constitution to create a debt to the Club. Any members who create a debt may forfeit their privileges of membership and may be subject to immediate suspension.

15. PROPERTY

No property of the Club shall under any circumstances be removed from the Club premises without the authority of the Board and if removed in breach of this By-law shall be forthwith returned to such premises. Any member who shall destroy or damage any of the property of the Club shall forthwith on demand pay to the Club the cost of replacing the property so destroyed or making good such damage. Provided that the Board may, if satisfied in any particular instance that such destruction or damage was accidental, waive wholly that provision of the By-law or impose such terms and conditions as it may see fit to rectify such damage or destruction.

The Club shall not be liable for any loss of or injury to the property or person of any member in or about its premises.

16. CANVASSING

No canvassing for donations in the form of subscriptions is allowed in any way in or about the Club's premises, unless permission of the Board is first obtained.

17. CLUB RESTRICTION

The Board may at any time restrict access to the Members to any part of the Club reserved for a private function or any other official occasion.

18. REFRESHMENTS IN THE CLUBHOUSE

No member, member's guest or visitor will bring food into the Club whilst catering facilities are available without the prior consent of the Board or the CEO.

19. ELECTIONS

(a) The Nomination and Election of the Board of Directors.

The Board of Directors of the Club will be elected in accordance with Rule 31 of the Club's constitution. Nomination forms will be available three weeks before the date of the Annual General Meeting at which the Board of Directors is to be elected and nominations will close at 5.00pm two days before the said meeting. The CEO or his nominee will ensure the nomination forms are signed off at that time and no other nomination will be accepted thereafter.

(b) The Nomination and Election of the Golf Committee

The Golf Committee will be elected every second year prior to the Annual General Meeting by the members eligible under the By-laws 4, 5 and 6. Nomination forms will be available three weeks before the date of the Annual General Meeting. Nominations will close at 5.00pm twelve days before the said meeting. A ballot will then commence for any position/s as required. The ballot will close at 5.00pm two days before the Annual General Meeting. The CEO or his nominee will ensure the nomination forms are signed off at that time and no other nomination will be accepted thereafter.

20. PLAYING OF GAMING MACHINES

The following rules and requirements are to be observed by players using gaming machines in the clubhouse.

- (1) Only Australian legal tender is to be used to play the Club's gaming machines and as indicated on the gaming machines themselves.
- (2) Machines may only be reserved for a maximum of five minutes.
- (3) The gaming machines in this Club can only be played by, and any jackpots or prizes won paid to, financial members of this Club or Guests of Members or Temporary Members who have complied with all legal requirements to be admitted to the club.
- (4) No jackpot or prize will be paid unless the winning combination is seen by authorized staff and verified to be paid pursuant to the Club's procedure of paying jackpots.

- (5) No jackpot, prize, or winning combination will be paid to a player which is won before the opening time of the Club or after closing time has been announced.
- (6) Any prize or jackpot in excess of \$2000.00 will be paid to the legally entitled person by a crossed cheque. If a signed crossed cheque is not available, a voucher will be issued to the legally entitled person for the amount owing. Under schedule 2, clause 2 (9) of the Registered Clubs Regulation the cheque must be made available within 48 hours of the request of the payment by the prize winner.
- (7) The Club reserves the right to ensure that every jackpot, short pay or machine refill is played off.
- (8) The Club reserves the right to refuse any person, member, guest of member, temporary member or honorary members the right to play gaming machines in this Club.
- (9) The Club may refuse payment if in the opinion of an authorised employee, director or member of the club, the machine has malfunctioned and/or if a winning combination showing has not been registered on the machine.
- (10) A player of this Club's gaming machines acknowledges, by choosing to play the Club's gaming machines, that the Club's decision as to whether a gaming machine has malfunctioned or not and/or if a winning combination showing has not been registered on the machine is final.
- (11) If the gaming machine is able to be operated without using legal tender or if playing the machine does not reduce the credit meter by the appropriate amount, it is the player's responsibility to immediately report the malfunction to an employee of the Club.
- (12) If a gaming machine overpays, or pays on a non winning combination, it is the player's responsibility to immediately report the malfunction to an employee of the club.
- (13) Failure to report any malfunction of a gaming machine in the Club may result in legal proceedings being instituted against the player.
- (14) Tilting, rocking or in any way moving or damaging a gaming machine in this Club is strictly prohibited.
- (15) It is an offence under section 83 of the Registered Clubs Act for a person:
 - (a) to have possession of a device made or adapted, or intended by the person to be used for interfering with the normal operation of a gaming machine in the Club; or

(b) to do anything calculated, or likely to interfere with the normal operation of a gaming machine in the Club; or

(c) to do anything calculated to render a gaming machine in the Club incapable, even temporarily of producing a winning combination.

The maximum penalty for an offence is \$10,000. The Club will report to police any person that it believes may be committing any such offence.

(16) This Club reserves the right to refuse payment to any Member, Guest of Member, Temporary Members or Honorary Member who in the opinion of the Club has breached any of the abovementioned rules.

(17) The Club may reserve any number of gaming machines for the exclusive use of members (other than Temporary Members and Honorary Members). No person who is not a financial member of the Club shall be able to play or claim any winnings or jackpots on a gaming machine that has been reserved for the exclusive use of members.

(18) Any Members, Guest of Member, Temporary Member or Honorary Member violating these gaming machine rules may be asked to leave the club and the member may be liable for suspension.

21. LOCAL VISITORS

All persons residing within five (5) kilometers of the Club must be introduced as a visitor in accordance with the registered Clubs Act except in the case where the visitor sole purpose for attending is to participate in an organised Club game, or on such occasion as determined by the Board of Directors or CEO.

22. DRESS REGULATIONS

Dress regulations will be set at the discretion of the Board of Directors and posted on the club web site and notice board.

23. MEMBERSHIP BADGE/CARD

Every member is required to produce to any authorised official of the Club his membership card upon request. Membership cards are not transferable. Failure to produce a card upon request may lead to that member being refused entry to the Club premises, or payment of gaming machine winnings, or to his being asked to leave the Club

premises forthwith. Any member who transfers or permits the use of his membership card in the hands of any other person other than the member to whom the card is issued shall be subject to disciplinary action.

24. MINORS USING CLUB PREMISES

Persons under the age of eighteen (18) years are only permitted in certain areas of the Club. These areas will be defined as non-restricted areas. Minors must be off the premises by 10.00pm

25. TAPING OF MEETINGS

No audio or video taping of any meeting held on club premises will be permitted without Board permission first being obtained.

26. REVIEW OF MEMBER HANDICAP

The Board of Directors may from time to time approve the alteration of a member's handicap if, in its absolute discretion and having regard to all of the circumstances including the member's results in any form of competition, it considers the change is warranted under the handicap system which the Club follows. The member shall have no right to make any representation to the handicapper or to the Board of Directors in relation to any proposed alteration of the member's handicap.

27. CITATION OF MEMBERS

Following the occasion of alleged incidents involving club members; the CEO is to consult with the majority of Board Members regarding the need to cite members based on the circumstances or evidence known to the CEO. This consultation by the CEO may involve

phone contact with the majority of Board Members or calling of a meeting with the majority of Board members to appropriately consider the citation of members.